



The Centre for Volunteering Professional Development Calendar

2017

The Centre for Volunteering is offering an intensive Foundations of Directorship program through the Australian Institute of Company Directors (AICD). Expressions of interest to lmilbourne@volunteering.com.au

May Networking Event – Diversity and Communication – how to talk with your volunteers (in a way that suits them) 23 May 2017 10am -2pm @ RedCross Head Office Presenters: Presenters: Rachel Stoddart, Volunteer Engagement Officer, Migration Support Programs, & Debra Hansel, Aboriginal Community Development Officer

Get That Grant 19 June full day workshop 9.30am start – Kathryn Leaney You have a great idea for a project but now you need the funds to make it happen. But you are not sure how to go about it. In this workshop, you will learn how to clearly define your project and give it a catchy title, develop an application template for community grants, how to prepare the budget, and how to monitor and evaluate your project. We will also look at various sources of funding and some tips for successful fundraising.



Demonstrating Social Impact 29 June 2017 ½ day workshop 9.30am start – This workshop is designed as a practical introduction to demonstrating the social impact of your project or organisation.

Emotional Intelligence for Volunteer /NFP Managers 6 July 9.30am start – Tuls Van de Graaf
This workshop will enable you to: Understand the key components of emotional intelligence; Improve your emotional intelligence including developing self-awareness and your ability to manage your emotions; Recognise and appreciate the emotional strengths and challenges of others; Promote the development of emotional intelligence in others.

Implementing the National Standards for Volunteer Involvement 18 July with Penny York (extended 1/2 day Workshop – 4 hours) 9am start Are your standards up to scratch? The Centre for Volunteering's workshop: Implementing the 2015 Standards for Volunteer Involvement will help you benchmark your organisation against industry standards.

Recruit and Retain Volunteers 15 August Penny York 1-day course 9.30am
5-star approach to attracting and keeping volunteers? Just like major companies strive to be an employer of choice, so too should volunteer-involving organisations. That's because effective recruitment and retention of staff and volunteers makes people and organisations more productive, stable, and happier. It also helps reduces workforce conflict, staff/volunteer turnover, and keeps costs down.

August Networking Event: Social Value of Environmental Volunteering and Program Setup, Presenter: Rafiq Huq, Environmental Manager (Community Engagement), Greening Australia 31 August 2017 from 2:00 pm to 4:00 pm Since the late 1960s, Australians have increasingly been involved with environmental volunteering groups. Environmental volunteering programs provide effective tools for community engagement, but the value of these programs is often misunderstood. Join our August Networking Event, hear insights and techniques from Rafiq Huq at Greening Australia about the social value of Environmental Volunteering and ideas about volunteer program setup. Greening Australia started conserving and restoring Australia's landscapes in 1982 and haven't stopped since. Their mission is to conserve and restore landscapes at scale through collaborative, science-based and innovative conservation programs.

Managing Volunteers – Understanding the Legal Issues. 29 August 2017 Full day workshop 9.30am



Does your community organisation engage volunteers? Do you know the legal differences between paid and unpaid workers? This session provides essential training for anyone in a position of managing or co-ordinating volunteers.

A Fond Farewell: Exiting Volunteers 5 September 2017 ½ day workshop 9.30am start

There are many reasons why volunteers leave. Perhaps they can no longer safely perform their volunteering tasks, maybe they are just not aligned with the mission or culture of your organisation; or it could be that other parts of their life need attention, at that point in time.

Festivals & Community Events 21 September 2016: How to recruit, induct and supervise volunteers as part of a major event (1 day) 9.30am Start – Liz Jewell Organising large groups of volunteers for a major event requires careful planning and management. This workshop looks at practical ways to help achieve this goal. We will look at methods of recruitment, successful processes for induction, coordinating volunteers onsite, safety concerns and how to maintain professional boundaries whilst working with volunteers. Ideal for anyone currently working in the field of volunteering or interested in the coordination of volunteers as part of a major event.

Introduction to the National Standards for Volunteer Involvement 11 October 2017 (1/2 day) 9.30am start The National Standards for Volunteer Involvement are Australia's best practice guidelines for all organisations who utilise the important resource of volunteering.

Implementing the National Standards for Volunteer Involvement 14 November 2017 9:00am start extended half day Are your standards up to scratch? The Centre for Volunteering's workshop: Implementing the 2015 Standards for Volunteer Involvement will help you benchmark your organisation against industry standards.

Bookings: www.volunteering.com.au/events/category/professional-development/